



## Job Description Class Teacher

Name:		Post Title	Grade	Date
Salary Scale	M1 - UPS3	Teacher		September 2024

### Knowledge and Understanding

- Have a developing knowledge and understanding of the school's aims, mission statement, priorities, targets and action plans.
- Have a clear and up to date knowledge and understanding of the primary phase, including EYFS.
- Be aware of wider curriculum developments which are relevant to your work.
- Be familiar with and able to assess pupil achievement.
- Have a clear knowledge and understanding of what constitutes quality learning and teaching, and the strategies prioritised for improving and sustaining high standards and achievement for all pupils, in line with the school's Learning and Teaching policy
- Be aware of the implications of the Code of Practice for SEN and apply these to the teaching and learning of pupils.

### Supporting and Developing Teaching and Learning

- Be familiar with all school policies and implement them as appropriate.
- Demonstrate consistent and effective use of a range of appropriate strategies for teaching and classroom management, demonstrating high expectations of pupil behaviour.
- Set challenging expectations and targets for pupils learning.
- Regularly liaise with the Inclusion Leader, other staff, parents and on occasion external agencies to ensure clear, relevant support is developed, delivered, monitored and revised as appropriate.
- Develop the professional knowledge and skills of teaching assistants and volunteers, through example and discussion.
- Deploy support staff effectively, to best support the learning of pupils.
- Demonstrate clear and effective planning, contributing ideas to long, mid and short term planning processes and sequencing lessons to meet the needs of all learners.
- To plan and deliver, in conjunction with other staff, all subjects for relevant year group.
- Set clear learning objectives and establish regular assessment opportunities, within every area of learning.
- Demonstrate a range of teaching styles.
- Regularly reflect upon your own practice.
- Achieve constructive working relationships with all pupils.
- Contribute to team working, displaying mutual respect and support, through carrying out delegated tasks with responsibility, and using initiative to improve provision.
- Contribute to the professional development of the whole school through assisting with INSET when requested.

### **Assessment, Monitoring and Evaluating**

Monitor and evaluate your own performance, and support the raising of standards in pupil learning, through reflecting on and discussing with the Senior Leaders:

- Curriculum delivery (through planning, assessment, gathered pupil data, observation and discussion)
- Teaching methodology
- Learning outcomes
- Progression of learning throughout the Key Stage
- Trends in standards.
- Having an open approach to monitoring as a development opportunity.

### **Relationships with Parents and the Wider Community**

- Establish a partnership with parents and involve them in their child's learning through personal contact, providing written and oral information, supporting the delivery of workshops etc.
- Develop links within the wider community, including business and industry, to enrich the curriculum and broaden pupil knowledge and understanding.
- Communicate with Governors, other stakeholders and partners as appropriate.

### **Managing Your Own Performance and Development**

- Teachers are expected to meet the expectations set out in the Teachers' Standards for England.
- Take responsibility for your own professional development following agreed procedures.
- Achieve challenging professional goals.
- Aspire to constantly learn.
- Prioritise and manage your own time effectively
- Communicate concerns openly and professionally to an appropriate person (i.e. someone who can do something about it)

### **Working Days (Reference is made to the Teachers' Pay and Conditions Document 2015)**

- A teacher employed full time must be available for 195 days, of which:
  - a) 190 days must be on days which the teacher may be required to teach pupils and perform other duties;
  - b) 5 days must be on days on which the teacher may only be required to perform other duties; and those 195 days must be specified by the employer or, if the employer so directs, by the Headteacher, paragraph 53.
- A teacher employed full-time must be available to perform duties at such times and such places as may be specified by the Headteacher for 1265 hours, those hours to be allocated reasonably throughout those days in the school year on which the teacher is required to be available for work, paragraph 53.5
- In addition to the hours a teacher is required to be available for work under paragraph 53.5 or 53.6, a teacher must work reasonable additional hours as may be necessary to enable the effective discharge of the teacher's professional duties, including in particular planning and preparing courses and lessons; and assessing, monitoring, recording and reporting on the learning needs, progress and achievements of assigned pupils.

### **Strategic Development**

- Demonstrate an active contribution to the policies and aspirations of the school.
- Be aware of and explore national educational developments.

### **Managing Resources**

- Use the accommodation to create an effective and stimulating teaching and learning environment.
- Ensure that the environment is safe for working and learning in which risks are properly assessed, in line with the school's Health and Safety policy.
- Communicate resources within the Subject Leadership Teams.
- Deploy and allocate resources with maximum efficiency.
- Maintain existing resources and contribute ideas to further development.

### **Summarily**

Strive to be an effective and motivational professional who challenges and supports staff and pupils to do their best through:

- Inspiring trust and confidence
- Building team commitment
- Engaging and motivating pupils and colleagues
- Analytical thinking
- Positive action to improve the quality of learning within the school

This job description is normally subject to annual review. It may be amended at the request of the Headteacher or the post holder but only after full consultation with the post holder. It will be signed if an agreement is reached.

Headteacher \_\_\_\_\_

Teacher \_\_\_\_\_

Date \_\_\_\_\_